

Lyme Public Library Reconsideration Request Form

The trustees of the Lyme Public Library have established a Materials Selection Policy. Completion of this form is the first step in that procedure for reconsideration of an item in the Lyme Library's collection. If you wish to request reconsideration of a resource, please return the completed form to the library director.

Lyme Public Library, 482 Hamburg Road, Lyme, CT, 06371 - 860-434-2272

Date _____

Name _____

Address _____

City _____

State/Zip _____

Phone _____

Email _____

Do you represent self? Or an organization? Name of Organization _____

1. Resource on which you are commenting:

Book (e-book)

Magazine

Digital Resource

Newspaper

Movie

Audio Recording

Game

Other

Title _____

Author/Producer _____

2. What brought this resource to your attention?

3. Have you examined the entire resource? If not, what sections did you review?

4. What concerns you about the resource?

5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

6. What action are you requesting the committee consider?

Guidelines for reconsideration:

- Please review the Lyme Public Library's Materials Selection Policy before submitting this Reconsideration Request Form.
- Please review a copy of the Lyme Library's Procedures for Formal Complaints and Reconsideration of Library Materials before submitting a Reconsideration Request Form.
- The individual submitting is form must be a current resident of Lyme.
- Please note any library material will be subject to reconsideration for withdrawal from the collection if it is in violation of current State and Federal laws and guidelines.
- There is a limit of three (3) submissions for reconsideration of an item in the Lyme Library's collection.