Lyme Public Library Reconsideration Request Form

The trustees of the Lyme Public Library have established a Materials Selection Policy. Completion of this form is the first step in that procedure for reconsideration of an item in the Lyme Library’s collection. If you wish to request reconsideration of a resource, please return the completed form to the library director.

Lyme Public Library, 482 Hamburg Road, Lyme, CT, 06371 – 860-434-2272

Date

Name

Address

City State/Zip

Phone Email

Do you represent self? ____ Or an organization? ____ Name of Organization ___________________________

1. Resource on which you are commenting:

   ____ Book (e-book)     ____ Magazine     ____ Digital Resource     ____ Newspaper
   ____ Movie             ____ Audio Recording ____ Game             ____ Other

   Title ________________________________

   Author/Producer ________________________________________________________________

2. What brought this resource to your attention?

   _____________________________________________________________________________

   _____________________________________________________________________________

3. Have you examined the entire resource? If not, what sections did you review?

   _____________________________________________________________________________

   _____________________________________________________________________________
4. What concerns you about the resource?

________________________________________________________________________

________________________________________________________________________

5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

________________________________________________________________________

________________________________________________________________________

6. What action are you requesting the committee consider?

________________________________________________________________________

________________________________________________________________________

Guidelines for reconsideration:

- Please review the Lyme Public Library’s Materials Selection Policy before submitting this Reconsideration Request Form.
- Please review a copy of the Lyme Library’s Procedures for Formal Complaints and Reconsideration of Library Materials before submitting a Reconsideration Request Form.
- The individual submitting this form must be a current resident of Lyme.
- Please note any library material will be subject to reconsideration for withdrawal from the collection if it is in violation of current State and Federal laws and guidelines.
- There is a limit of three (3) submissions for reconsideration of an item in the Lyme Library’s collection.