

Lyme Public Library
Board of Directors Meeting Minutes
April 27, 2022

Present: Judy Ulrich, Chair; Emily Hildner; Laura Mooney; Lynn Richmond; Mary Stone; Jack Sulger

Ex Officio: Melissa Fournier, Library Director; Steve Mattson, First Selectman

Absent: Diane Brown, Morgan Regan

Guests: None

1. Call to order – Judy Ulrich called the meeting to order at 5:00 pm. It was noted that the members present did not constitute a quorum, so no votes or motions could be made.

2. Remarks by visitors – None

3. Approval of prior meeting minutes – The minutes from the February 23, 2022 and March 30, 2022 remain unapproved due to the lack of a quorum.

4. Librarian Director's Report:

- a. **Monthly Statistics (Including Quarterly Financials)** – Melissa Fournier noted that utilization of the library continues to increase. Actual financial results through March were under budget.
- b. **Library Program** – Rather than having different listings for each type of programs, e.g. children's program, etc., a single summary of all programs (20) from the end of April 2022 through May 2022 was presented.
- c. **Summer Reading Program** – Melissa shared materials-flyers and reading log- to be used for this program.

5. Friend's President's Report – None.

6. Foundation Chair's Report – None.

7. Old Business

- a. **Rotation of the duties of the Secretary** – Discussion postponed to June meeting.
- b. **Anti-bullying policy** – No further action was taken.
- c. **Library Director's Action Plan for the 2020-2022 Strategic Plan** – Several modifications to the original document were noted.
- d. **Library Director's Goals** – A more comprehensive list of first year goals were distributed prior to the meeting that included a number of additions to the original document which had been primarily focused on the strategic plan.

8. New Business –

- a. **Planning for May event**-In lieu of the normal board meeting on May 25th, there will be a community wide reception from 5:00 pm to 7:00 pm to introduce Melissa as the new Library Director. Morgan Regan and Mary Stone are working on invitations/posters with input from Judy. The Foundation and Friends will be providing food and beverages. Attendees are expected to come and go during this period. Board members were asked to come early (4:00 pm) to help with the set up. There will also be a need for individuals to stay after to help with the clean up.
- b. **Review of Board Committees for 2020-2022 Strategic Plan** –No action taken.-

9. Executive Session – None.

10. Next Meeting: May 25, 2022 at 5pm – See also above.

11. Adjournment – The meeting was adjourned at 6:48 pm.

Respectfully submitted,

Jack Sulger